

## West Valley Demonstration Project (WVDP) Tour Participants:

Please plan to arrive at the WVDP by **8:00 a.m.** Eastern Daylight Time on the morning of your scheduled tour. Driving directions may be found on the WVDP SEB webpage ([http://www.emcbc.doe.gov/wvdp\\_seb](http://www.emcbc.doe.gov/wvdp_seb)) under the heading "Tour and Pre-proposal Conference". Please park in a space marked "Visitor" or "Short-Term" in the site parking lot, if possible. These spots are located in the middle and last aisles in the southern end of the lot (end nearest the administration building).

Once you have parked:

1. Report to Security at the Main Gate House. You will need to sign in and register your vehicle. **Please have picture I.D. ready, along with the plate number, make, and model of your vehicle.**
2. You will be escorted to a Conference Room in the Administration Building.
3. Dosimetry forms (Form WV-1128) will be collected ASAP and submitted to the lab. Please have the form completed when you arrive, so it is ready to submit. **(Form is attached.)**
4. Following access to the site, the tour schedule will start promptly with a safety video and brief presentation.

Please dress comfortably and appropriately for the weather, preferably in natural fabrics (i.e cotton). Avoid wearing synthetic fiber (i.e. polyester, rayon, lycra, spandex, etc) clothing and coats if possible. These fibers are more susceptible to static electricity than natural ones, and may collect radon. Radon is naturally occurring in this area and **WILL** alarm our monitors, potentially prohibiting you from completing the tour.

If you have steel-toed shoes/boots, you may wish to wear them for your added protection. Several places in the tour will require hearing protection. The WVDP will have ear plugs available in these areas, but if you have a personal set that you would like to bring, you may do so. Tours will average 6 hours with extensive walking and stair climbing. No eating, drinking, or gum chewing will be permitted on the tour as we will be in radiologically-controlled areas. As such, and given the length of the tours, please notify the WVDP SEB at [wvdpseb@emcbc.doe.gov](mailto:wvdpseb@emcbc.doe.gov) if you have a medical condition that may require you to eat before the end of the tour so we can try to accommodate your needs.

If you have additional questions, please e-mail them to the WVDP SEB at [wvdpseb@emcbc.doe.gov](mailto:wvdpseb@emcbc.doe.gov).



### WVDP TEMPORARY DOSIMETER POLICY

1. WVDP visitors and employees who are not radiological worker qualified shall not exceed a total effective dose equivalent (TEDE) of 100 mrem (0.001 sievert) per year during direct on-site access at a DOE facility (10 CFR 835.208).
2. WVDP visitors and employees who are not radiological worker qualified shall be issued a maximum of five (5) temporary dosimeters per year.
3. No individual shall be issued a temporary dosimeter, if it is anticipated that the individual may exceed the 100 mrem WVDP limit or any other administrative control level.
4. All visitors and employees who are not radiological worker qualified must be escorted by a qualified WVDP radiological worker at all times while in areas requiring radiological monitoring.
5. All visitors and employees who are not radiological worker qualified must report any recent nuclear medicine treatments to the escort prior to receiving a temporary dosimeter.
6. Visitors and employees who are not radiological worker qualified shall **not** be allowed to enter posted "high radiation areas," "very high radiation areas," "high contamination areas," or "airborne radioactivity areas."
7. Hand frisking of visitors and employees who are not radiological worker qualified may only be performed by a radiological control technician. Radiological workers serving as escorts may assist an individual using an automated monitoring unit (e.g., personnel contamination monitor).
8. Unless other arrangements are made at the beginning of the visit, all temporary dosimeters must be returned to the Dosimetry Laboratory each time the individual leaves the WVDP site.

### SECURITY POLICY

I agree to abide by instructions and information given to me on the WVDP security/safety regulations as explained in the visitors= orientation videotape. I am aware that due to Federal Regulations that I am subject to search for prohibited articles upon entry or exit or anytime while on the WVDP site premises.

**Prohibited Articles are:** Firearms, other dangerous or deadly weapons, explosives, incendiary and explosive device, privately owned recording equipment consisting of audio, video, optical or data privately owned electronic equipment with a data exchange port capable of being connected to Automated Information System (ASI) equipment; privately owned radio frequency transmitting equipment, privately owned computers and associated media; controlled substances including illegal drugs and associated paraphernalia not to include prescription medication; any pepper spray or chemical mace products; other items prohibited by law or considered detrimental to the project.

### PRIVACY ACT STATEMENT

This document contains information protected by the Privacy Act.

Collection of personal information requested from you is authorized by Title 5, U.S.C. ' 301, United States Department of Energy Organization Act, including authorities incorporated by Reference in Title III of the Department of Energy Organization Act; Executive Order 12009. The primary use of this information is to allow for accurate recording and tracking of your radiation exposure at the West Valley site and other nuclear facilities. Additional disclosures of the information may be: To DOE contractors in performance of their contracts; to the DOE, Department of Health, and Human Services, Department of Labor and other organizations for epidemiological studies; and to legal organizations for court proceedings. Failure to provide all or part of the requested information may result in your not being issued a personal radiation monitoring device and subsequently being denied access to the area(s) where monitoring is required.

### DOSIMETER ASSIGNMENT

(TO BE COMPLETED BY THE DOSIMETRY LABORATORY IF A DOSIMETER IS ISSUED)

Visitor DB# V-\_\_\_\_\_ PDN \_\_\_\_\_ ED# (if used)\_\_\_\_ ED: Start \_\_\_\_\_ mR Finish \_\_\_\_\_ mR  
Assigned By \_\_\_\_\_ Date Issued \_\_\_\_\_ Date Returned \_\_\_\_\_  
TLD Dose: Deep \_\_\_\_\_ mrem Lens of Eye \_\_\_\_\_ mrem Shallow \_\_\_\_\_ mrem Logical Group \_\_\_\_\_ Processing Date \_\_\_\_\_  
Date Report Sent \_\_\_\_\_ Initials \_\_\_\_\_ Tour \_\_\_\_\_ Number on Tour \_\_\_\_\_